COLCHESTER BOARD OF EDUCATION
Budget Finance Committee Meeting

Wednesday, May 7, 2025
4:00 PM
Board of Education Central Office

RECEIVED
COLCHESTER, CT
2025 MAY -9 AM 11:00
TOWN CLERK

MINUTES

BOARD MEMBERS PRESENT : Christopher Rivers and Michelle Millington

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III, Assistant Superintendent Jessica L. Kuckel and Assistant Director of Pupil Services Rebecca Tedesco

OTHERS PRESENT : Director of Finance and Operations Rachel Linkkila and Executive Assistant to the Superintendent Alyssa Fratoni

1. **MEETING OPENING**
   1.1. Call to Order
   C.Rivers called the meeting to order at 4:10PM

   1.2 Roll Call
   C.Rivers via phone call. M.Millington present. A.Oliphant not present.

2. **PUBLIC COMMENT**
   2.1. For Public Comments, please see Bylaw on Meeting Conduct
   None.

3. ***CONSENT AGENDA**
   3.1. *Approval of Budget Finance Committee Meeting Minutes of April 2, 2025
   Motion by: M.Millington
   Motion to approve Budget Finance Committee Meeting Minutes of April 2, 2025
   Second: C.Rivers
   Roll Call: All in favor
   Vote: Motion carried

4. ***PRIORITY DISCUSSION / ACTION ITEMS**
   4.1. *Budget Reports
   R.Linkkila reviewed the April budget reports, cafeteria financials, and health reserve reports for March. She stated that all purchase orders have been submitted. There was discussion regarding the Health Reserve Account and insurance.

C.Rivers arrived in person at 4:34PM

Motion by: M.Millington
Motion to approve budget reports as presented.
Second: C.Rivers
Roll Call: All in favor
Vote: Motion carried

4.2. *Budget Transfers

R.Linkkila went over Budget Transfers Over and Under $5000.

Motion by: M.Millington
Motion to approve Budget Transfers Over and Under $5000
Second: C.Rivers
Roll Call: All in favor
Vote: Motion carried

4.3. *Special Education Update

R.Tedesco provided an update on the Medicaid reimbursement, IDEA grant application status and excess cost. She also stated that the special education transportation contract has been settled.

5. ADJOURNMENT

Motion by: M.Millington
Motion to adjourn.
Second: C.Rivers
Roll Call: All in favor
Vote: Motion carried

C.Rivers adjourned the meeting at 5:04 PM

Respectfully submitted,

Alyssa Fratoni
Executive Assistant to the Superintendent